

TABLETOP EXERCISE BEST PRACTICES



Incident Response Plan Review

Review/reference written incident response plan

Understand the Participants

Ensure you know who will be participating in the exercise and their respective roles

Be Specific with Your Scenario

Build your scenario for your organization and avoid generic injects

Focus on Processes

Force the team to think through the specific processes for how they will do something

Test All Team Members + Departments

Ensure your exercise encompasses all departments: Legal, HR, Communications, Management, etc.

After-Action Report

Prepare an after-action report memorializing lessons learned and recommendations